

## Harden Village Council



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Dear Councillor,

You are summoned to attend the monthly meeting of Harden Village Council, to be held on **Thursday 14<sup>th</sup> November, 2019** at 7.15pm in Harden Memorial Hall.



**Clerk to the Village Council**

10<sup>th</sup> November, 2019

### **AGENDA**

#### **1. Apologies for Absence**

To consider apologies offered.

#### **2. Disclosure of Interest**

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

#### **3. Minutes of Meetings (previously circulated to Members)**

- a) To agree and sign the minutes of the Parish Council monthly meeting held on 10<sup>th</sup> October, 2019.
- b) To receive minutes from the Neighbourhood Plan Project Team meeting, held on 14<sup>th</sup> October, 2019.
- c) To note the Outstanding Issues Report (information only, see Appendix 1).

#### **4. Public Representation**

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

#### **5. Planning Matters**

To formulate observations relating to the following application: -

- 19-04379-HOU – Single storey side extension at Heather Lodge, Back Shaw Lane, Keighley.

- 19-04498-HOU – Wrap around side and rear dormer windows with hipped to gable roof conversion at 35 Effingham Road, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

#### **6. Traffic & Transport Study**

To receive recommendations from Cllrs Bryan and Macdonald following a recent meeting with short listed consultants. To consider additional proposals received. To approve or otherwise the award of a contract to the recommended firm.

#### **7. Horticulture**

To receive an update from Cllr Taylor regarding horticulture and arrangements with the Council's gardener. To approve or otherwise appropriate actions.

#### **8. Christmas Lights**

To consider arrangements for the Christmas Lights switch-on, being held on 8<sup>th</sup> December commencing at 5 pm. To authorise related expenditure.

#### **9. Village Christmas Tree Event**

To receive an update from Cllr Taylor re. Harden Village Council participation in a joint Christmas village event on Saturday 14<sup>th</sup> December, involving a display of Christmas trees at the two village churches.

#### **10. Budget**

To consider an analysis and forecast of expenditure against budget. To review a first draft budget for 2020/21, to be finalised at December's Village Council meeting.

#### **11. Harden War Memorial**

To consider replacement of the brass plaque and QR code to reflect the new website address. To authorise or otherwise related expenditure.

#### **12. Exchange of Information**

To consider any concerns which may have been passed to the Village Council by residents.

#### **13. Correspondence (see Appendix 2)**

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from YLCA re. Woodland Trust.
- b) Email from Skipton Properties re. expected completion of 21<sup>st</sup> dwelling on the Keighley Road development.
- c) Email from Power for People re. national community energy campaign.
- d) Email from Shipley Area Co-ordinator's re. Pocket Park grants.

- e) Email from Bradford Council re. Sufficiency of specialist places for children and young people with special education needs and disabilities.

#### 14. Financial Matters

- a) To authorise the following payments: -

Payee	Cheque No.	Amount	Description
Ken Eastwood	100679	£13.50	Mileage
		£64.80	Bench fixings
		£25.00	Poppy wreath
		£103.30	
Bradford MDC	100680	£687.08	Salary payment
Matthew Maddison	100681	£25	Winter maintenance
CIQ Agency	100682	£1,053	Neighbourhood Planning engagement event and analysis
CIQ Agency	100683	£1,695	Neighbourhood Planning consultancy support – stage payment no. 3
Notice Board Company (UK) Ltd	100684	£1,015.20	Replacement Noticeboards (2)

- b) To authorise the Clerk's overtime claim (2 hours, Neighbourhood Planning Meeting and 4 hours, Traffic Study meeting).

- c) To note the following trial balances: -

<b>Harden Village Council</b>				
<b>10<sup>th</sup> November 2019</b>				
<b>Item</b>	<b>Budget 2019/20</b>	<b>Expenditure to date</b>	<b>Budget Remaining</b>	<b>Forecast Shortfall (-) / Surplus (+)</b>
Staff Costs	8,500	5,033	3,467	-792
Travel	300	78	222	50
Subscriptions	1,400	1,426	-26	-66
Insurance	500	0	500	0
Audits	200	293	-93	-93
Newsletter	850	240	610	130
Website	825	905	-80	-780
Parish Plan	1,000	0	1,000	1,000
Neighbourhood Planning	3,000	1,185	1,815	-475

Training	750	230	520	395
Repairs	100	65	35	0
Stationery	200	161	39	-50
PC equipment	250	677	-427	-427
Small grants	1,000	235	765	500
Horticulture	750	620	130	-220
Projects & Assets	18,575	1,044	17,531	1,476
S 137	300	0	300	0
Other	125	0	125	100
	<b>38,625</b>	<b>12,193</b>	<b>26,407</b>	<b>748</b>

f) To note the following bank reconciliation: -

Cashbook balances

Balance 1 April 2019	18,405.92	
Add: income to date	30,911.33	
Less: expenditure to date	(13,162.55) (incl. VAT)	
Total:		<b>36,154.70</b>

Bank account balances 10 November 2019

Community Account	25,975.94	
Business Account	10,203.76	
Less: unpresented cheques	25	
Add: unbanked cash	0	
Total:		<b>36,154.70</b>

**15. Attendance at Meetings**

To note the Local Councils Liaison meeting planned for 28<sup>th</sup> November has been cancelled and will be rearranged in February 2020.

**16. Minor items and items for next agenda**

To note minor items and items for the next agenda.

**17. Next Meeting**

To confirm the date of the next monthly Village Council meeting as 12<sup>th</sup> December at 7.15pm.

**THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME**

(A full version of the agenda with appendices is available at <https://hardenparishcouncil.gov.uk>)

## Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	September 2019	Preferred site not supported by Bradford MDC. Cllrs Bryan and Macdonald mapping potential other sites.  Unsupportive response received from Cllr Ferriby.  Cllr Bryan due to meet with the Chair of the Friends of St Ives.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	November 2019	Public engagement event held 28 <sup>th</sup> September.  Meeting being arranged for January.  Applications for Technical Assistance (Housing Needs Assessment) and grant support (Design Code) made to Locality.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2019	Need to consider fit out after renovation. Contact made with Addingham Civic Society re. fit out.
Benches	Replacement of village benches on rolling programme.	Clerk & Cllr A Macdonald	November 2019	Benches received. Fixings arrived 5 <sup>th</sup> November. To be installed shortly.
Traffic Study	Commission traffic survey(s) and expert recommendations	Clerk	November 2019	Agenda item.

## **Appendix 2: Correspondence**

### **Email from YLCA, 4<sup>th</sup> November, 2019 re. Woodland Trust**

Dear Clerk,

WOODLAND TRUST – TREE CHARTER DAY AND FREE TREES!

We wanted to make all our members aware of the offer of free trees from the Woodland Trust. Many of the councils and parish meetings in Yorkshire are passionate about greening their parishes with trees and this is a good opportunity to do something positive for the environment. Please see information below.

Yours sincerely

Sheena.

### **Tree Charter updates**

Join NALC, The Woodland Trust and the National Union of Students in The Big Climate Fight Back by hosting a tree planting event on the 30 November. As Tree Charter members, you are entitled to free trees from The Woodland Trust for these events!

Please let NALC know how many trees you will need for your event and where you would like the trees to be delivered. They will arrive near to Tree Charter Day by post. You don't need to have a tree for every person. Instead, focus on getting the right number of trees for the space available.

Read the Woodland Trust advice on finding land to plant:

[www.woodlandtrust.org.uk/plant-trees/advice/where](http://www.woodlandtrust.org.uk/plant-trees/advice/where)

and advice on how to go about planting your trees:

[www.woodlandtrust.org.uk/plant-trees/advice/how](http://www.woodlandtrust.org.uk/plant-trees/advice/how)

To find out more about Tree Charter Day and to order your trees, please contact The Woodland Trust at: [charter@woodlandtrust.org.uk](mailto:charter@woodlandtrust.org.uk)

### **Email from Skipton Properties**

Good Afternoon Gerwyn

Thank you for your email.

As of today we have completed on 3 homes. 5 are exchanged contracts with completion dates between the end of this month and Christmas.

A further 7 are reserved with varying completion dates up to June 2020.

There are currently 6 homes released for sale with dates achievable by us (not necessarily prospective buyers) between Christmas and April.

Therefore by June 2020 we'd hope to be in a position whereby we have 21 homes occupied.

If I can be of further assistance please do not hesitate to call me.

Sarah Barraclough  
Managing Director

### **Email from Power for People**

Subject: Council motion request re national community energy campaign

I am contacting you to ask you to help our campaign for more local, clean energy generation that would benefit local communities.

We are a not-for-profit organisation campaigning for the Local Electricity Bill – that we authored – to become law. The Bill is currently supported by a cross-party group of 115 MPs.

The Bill aims to solve the current problem whereby local renewable energy generators, such as community energy groups, are unable to sell energy that they generate to local people. This is because of the huge setup and running costs involved in doing so.

The Bill would fix this problem by establishing a Right to Local Supply that would make the costs of selling locally generated clean energy proportionate to the scale of the operation. This would benefit the existing community energy groups across the country and, even more excitingly, create the opportunity for huge growth in such groups and other local clean energy providers.

If the Bill became law it would be excellent news for Parish, Town and Community Councils that wished to set up their own energy companies to sell locally generated renewable energy to local people, as the set up and running costs involved would be proportionate and thus a fraction of what they are now. The revenues received by such councils could be ploughed back into local emissions reduction schemes and other local services and facilities.

Could you please help by doing the following?

1. Ask Harden Parish Council to pass a motion in support of the Local Electricity Bill. A model resolution is below.
2. Sign up to the campaign as an individual which you can do here:  
[www.powerforpeople.org.uk/sign-up](http://www.powerforpeople.org.uk/sign-up)

Please reply if you would like to ask anything about our campaign.

### **Council Draft Resolution**

That Harden Parish Council

(i) acknowledges the efforts that this council has made to reduce greenhouse gas emissions and promote renewable energy;

(ii) recognises that councils can play a central role in creating sustainable communities, particularly through the provision of locally generated renewable electricity;

(iii) further recognises

- that very large financial setup and running costs involved in selling locally generated renewable electricity to local customers result in it being impossible for local renewable electricity generators to do so,
- that making these financial costs proportionate to the scale of a renewable electricity supplier's operation would create significant opportunities for councils to be providers of locally generated renewable electricity directly to local people, businesses and organisations, and
- that revenues received by councils that became local renewable electricity providers could be used to help fund local greenhouse gas emissions reduction measures and to help improve local services and facilities;

(iv) accordingly resolves to support the Local Electricity Bill, currently supported by a cross-party group of 115 MPs, and which, if made law, would make the setup and running costs of selling renewable electricity to local customers proportionate by establishing a Right to Local Supply; and

(v) further resolves to

- inform the local media of this decision,
- write to local MPs, asking them to support the Bill, and
- write to the organisers of the campaign for the Bill, Power for People, (at 8 Delancey Passage, Camden, London NW1 7NN or [info@powerforpeople.org.uk](mailto:info@powerforpeople.org.uk)) expressing its support.

### **Email from Shipley Area Co-ordinator's**

Pocket Parks grants are open for applications. The funding, from the Ministry of Housing, Communities and Local Government, aims to help communities in England transform unloved, neglected or derelict areas into new green spaces.

"The objectives of the programme are to deliver, across all areas of England, new pocket parks and support renovation of parks that have fallen into disrepair providing spaces for the local community to use, either as place to relax or for activities which will benefit the physical and mental health of local people."

Grants of up to £15,000 are available for new pocket parks and up to £25,000 for renovation of existing parks or parts of a park. The grant is for new schemes or those that would not happen without funding from the Ministry of Housing, Communities and Local Government. Match funding is required. This can be in cash or in-kind support such as volunteer time or donated materials.

### **What is a Pocket Park?**

"Pocket parks are considered to be small areas of inviting public green space where people can relax, exercise, socialise and play. We welcome proposals that provide a pocket park that the community welcomes, needs and values in any shape and form. They must be openly accessible for the communities they will serve, and ideally offer open access for anyone wishing to use them."



The definition of a Pocket Park is: "a piece of land of up to 0.4 hectares (although many are around 0.02 hectares, the size of a tennis court) which may already be under grass but which is unused, undeveloped or derelict".

"They can be both natural and more formal in character (and perhaps ideally a blend of both) on the basis that they either will provide a green open space that also offers habitat opportunities and opportunities for people to connect with nature."

Interested?

Please read the [guidance notes](#) before completing the [application form](#).

**The deadline for applications is 31 December 2019 (5pm).**

Please note that:

- "All applications will need to provide written evidence of agreement from the landowner to the works or activities outlined in the application."
- "All applications must also be supported in writing by the relevant local authority, which must be willing to work in partnership with the applicant, hold the grant and pass it on to the community applicant."

### **Email from Bradford Council**

#### **Sufficiency of Specialist places for Children and Young People with Special Education Needs and Disabilities (SEND) across the Bradford District**

The Local Authority has a statutory duty to keep under review the provision it makes for children and young people with special educational needs and disabilities (SEND) whilst also ensuring there are sufficient specialist places available to meet the needs of the growing SEND population.

Bradford has experienced a significant increase in demand for Special Educational Needs and Disabilities (SEND) provision in the last 10 years. It is projected that the demand for SEND provision in Bradford will continue to grow and it has been identified that additional specialist places across all sectors in the Bradford District are required. This initial consultation is to share and gather information on the development of further specialist provision places to enhance the current specialist provision offer across the District.

To maximise the opportunities for expansion and creation of new provision we will keep under review any possibilities of expanding and re-configuring existing spaces to maximise the capital allocation.

In 2019/2020 we proposed to increase the amount of specialist places available through a range of services by expanding and developing further specialist provision to enhance the network of Special Schools, Early Years Enhanced Specialist provision (EYESPs), Resourced Provision places both School and Local authority led in mainstream schools, that are required to meet the current and future needs of children and young people with a range of Special Educational Needs and Disabilities.

In July 2019 the council; executive approved the development of:

- 34 resourced provision places and

- 40 additional special school places.

In addition to the proposals, 215 additional specialist places were also proposed across the academy sector, requiring approval from the Regional Schools Commissioner. The Regional Schools Commissioner approved these in July 2019. This left a further 65 places to be developed. The below proposals are in addition to this.

We are now seeking the views of all stakeholders and interested parties on the development of further additional specialist places to be delivered within the Bradford District.

The Proposals are as follows:

**The Local Authority is proposing to increase the number of Special School places for Secondary aged pupils with Social Emotional and Mental Health needs, with effect from February 2020 by:**

- Closing Ellar Carr Pupil Referral Unit and using the site to operate as a split site of Beechcliffe Special School
- and
- Expanding Beechcliffe Special School from 144 places to 224 places. To deliver additional Social Emotional and Mental Health (SEMH) provision

**The Local Authority is proposing to increase the number of Resourced Provision places by:**

- Establishing a LA led Resourced Provision (RP) for 12 primary aged children with Communication and Interaction needs including Autistic Spectrum Disorders (ASD) at Fagley Primary School

**The Local Authority is proposing to redistribute Early Years Enhanced Specialist Provision (EYESP) places by:**

- Reducing the Early Years Enhanced Specialist Provision from 20 part time places to 10 part time places at Abbey Green Nursery School
- Developing an Early Years Enhanced Specialist Provision at Midland Road Nursery School to deliver 10 part time specialist places

Your views are important to us, please take a few minutes to answer our short questionnaires by following the below links

- Beechcliffe Special School/Ellar Carr Pupil Referral Unit - <https://surveys.bradford.gov.uk/snapwebhost/s.asp?k=157251078892>
- Abbey Green and Midland Road Nursery Schools - <https://surveys.bradford.gov.uk/snapwebhost/s.asp?k=157251080374>
- Fagley Primary School - <https://surveys.bradford.gov.uk/snapwebhost/s.asp?k=157251081419>

If you do not have access to the internet or you would prefer a paper copy of this questionnaire or any of the documents, please contact– 01274 438260 or email: [SENDPlacesConsultation@bradford.gov.uk](mailto:SENDPlacesConsultation@bradford.gov.uk)

## **Pre-Consultation documents**

If you would like further information about the proposals please refer to the following documents please visit: [www.bradford.gov.uk/consultations](http://www.bradford.gov.uk/consultations)

- Pre - Consultation document
- Maps showing Current and Proposed Provision
- Consultation Questionnaire

We are also holding a number of public consultation meetings. Please see details of the scheduled events below:

- Monday 11<sup>th</sup> November 2019 1.00pm-2.00pm Keighley Library Annexe – Spencer Street, Keighley, BD21 2BN

**Or**

- Thursday 14<sup>th</sup> November 1.45-2.45pm at Bradford City Hall– Centenary Square, Bradford BD1 1HY

**The pre-consultation closes on Monday, 18<sup>th</sup> November 2019.**